



## NOTICE

Is hereby given that the

### ANNUAL GENERAL MEETING

Of

### EASTFIELD TOWN COUNCIL

Will be held at Eastfield Community Centre

In the Main Hall

On Monday 24<sup>th</sup> May

From 7:00pm

**ALL COUNCILLORS ARE HEREBY SUMMONED TO  
ATTEND**

MEMBERS OF THE PUBLIC ARE MORE THAN WELCOME TO JOIN

Covid rules and guidelines will apply

Social distancing rules and guide lines must be adhered tp

Hand sanitizers and face masks must be used

Dated 17<sup>th</sup> May 2021 Anna Hutchinson (Clerk)

Clerk to the Town Council, Community Centre,  
High Street, Eastfield, Scarborough, YO11 3LJ

Tel: 01723 586655.

E-mail: Eastfieldtc@gmail.com

Web: eastfieldtc.wixsite.com/eastfieldtowncouncil

24<sup>th</sup> May 2021

### **AGENDA**

1. TO ELECT A CHAIRMAN AND RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE

### **PUBLIC OPEN FORUM**

*To receive & hear any person who wishes to address the Council. The Chairman will select the order of matters to be heard. Each speaker will be limited up to 3 minutes.( to a maximum of 15 minutes total public participation at chairman's discretion)*

2. APOLOGIES FOR ABSENCE.

3. TO ELECT A VICE CHAIRMAN

4. TO APPOINT REPRESENTATIVES TO THE YORKSHIRE LOCAL COUNCIL ASSOCIATION

5. TO APPROVE THE PAYMENT OF THE FOLLOWING ANNUAL PAYMENTS:

A.YORKSHIRE LOCAL COUNCILS ASSOCIATION

B.SOCIETY OF LOCAL COUNCIL CLERKS.

C.EXTERNAL AUDITOR.

D.INTERNAL AUDITOR.

E.INFORMATION COMMISSIONERS OFFICE.

F.INSURANCE

G.COMMUNICORP LTD

6. TO APPROVE CHEQUE SIGNATORIES FOR BOTH BANK ACCOUNTS (CURRENTLY COUNCILLORS T WHITE, N. BUTTERWORTH AND C PARSONS) AND APPROVE PURSUING ONLINE BANKING.

7. TO APPROVE THE PAYMENT OF THE FOLLOWING INVOICES BY DIRECT DEBIT:

A.BT (INTERNET SERVICE)

B.BT (PHONE)

C.INFORMATION COMMISSIONERS OFFICE

D.KRL LTD (PHOTOCOPIER PAPER USAGE)

E.CURRY'S/PC WORLD (COMPUTER SERVICE CONTRACT)

F.SIEMENS –PHOTOCOPIER

8. TO APPROVE MINUTES FROM THE MEETING HELD ON APRIL 26<sup>TH</sup> 2021

9. POLICE-To raise any new issues requiring attention.

10. EXTERNAL REPORTS

County Council –Cllr Tony Randerson (NYCC & SBC))

Cllrs T.Norton and J. Maw (SBC)

11. TO RECEIVE AND APPROVE SCHEDULE OF PAYMENTS FOR MAY 2021

12 .TO RECEIVE ANY UPDATES ON EASTFIELD COMMUNITY CENTRE

13. PLANNING APPLICATION REF/21/01115/FL

14. BETTER HOMES PROJECT

15. TO DISCUSS ROMAN REMAINS ON EASTFIELD LAND

16. TO DISCUSS AND AGREE GARDENER FOR MEMORIES GARDEN

DATE OF NEXT MEETING 28<sup>TH</sup> JUNE 2021





**EASTFIELD TOWN COUNCIL**

**SCHEDULE OF PAYMENTS FOR MAY 2021**

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<b>YORKSHIRE BANK ACCOUNT</b>				
27.04.21	MOB	YLCA	Training	£ 15.00
27.04.21	MOB	YLCA	Subs	£ 907.00
29.04.21	DD	BT	Photocopier	£ 24.00
04.05.21	MOB	A Hutchinson	Salary	£ 350.88
04.05.21	DD	KRI	Printing	£ 393.99
10.05.21	MOB	Normans	Ink Cartridges/Paper	£ 188.99
10.05.21	D	PC General Builder	Annex Upgrade	£ 1,662.00
10.05.21	MOB	SBC	Caretaker	£ 6,000.00
14.05.21	DD	Siemens	Photocopier(Moving)	£ 294.43
14.05.21	DD	Siemens	Copying	£ 3.05
17.05.21	DD	Currys	Laptop Cover	£ 9.50
17.05.21	DD	BT	Internet	£ 39.41
TOTAL				<b>£ 9,888.25</b>

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**Total for Month £ 9,888.25**