

Statement Regarding Eastfield Town Council Internal Audit.

Audit received Monday 31st July 2023. Five Recommendations for action Plan.

- 1 The council to formally resolve the appointment of Responsible financial officer in accordance with section 51 of the Local Government Act.

Response, The clerk and RFO were appointed in June 2023 this is minuted in the minutes from the full council meeting held on the 26th June 2023 the matter was resolved. The minutes for this meeting are on the council website.

- 2 That an investigation be carried out to reconcile the bank statements for all bank accounts. Held by Eastfield town council and that expenditure has been lawful.

Response, I can verify that an investigation has been carried out and all accounts have been verified that all except 1 are correct. There is an anomaly in the fixed term account dating back to 2018/2019 account years. It looks like the account is short by £5000. I have visually verified that from 2018 no money has been withdrawn from any of the accounts except the current. I believe that the fixed term account is short because there was a transfer from the current to that account to increase the contingency fund and it went in as income column not as an internal transfer. I have explained it in more depth in the accompanying letter.

- 3 To consider moving to a specialised accountancy software for parish council with day to day cash books.

Response,

This suggestion will be on the next full council agenda which will be September for the full council to make a decision on.

4 That the AGARS 2017/2018 be but on the council website.

Response,

This has now been done. We have a new website and the developers had not transferred everything across to the new website.

5 That the external audit certificate for year ending 31st march 2023 be Published on the website.

Response,

I can confirm that this will be done when we receive the certificate also we have checked and last years is already on there.