



23rd April 2024

Dear Councillor,

Ordinary Meeting of the Town Council

You are hereby summoned to attend an ordinary meeting of Eastfield Town Council to be held on Monday 29th April 2024, commencing at 7pm, this will be held in the Russett Room, The Legacy Studio Community Centre, Ashmead Square, Eastfield.

Chris Parsons
Town Clerk

Chairman to welcome and introduce meeting from 7pm

Public Participation

The period which is designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than three minutes.

COUNCIL BUSINESS

No	Item
0104/ 24	<u>Apologies and Acceptance</u> To receive apologies from non-attendees and minute whether apologies are accepted.
0204/ 24	<u>Declarations of Disclosable Pecuniary and Other Interests</u> It is Councillors responsibility to declare if they have an interest in any items raised on the agenda or raised during the meeting. https://eastfield-tc.gov.uk/downloads.php?did=559&filename=Standing%20Order%202020
0304/ 24	<u>Confirmation of Minutes</u> To consider and approve minutes of the following meeting. <ul style="list-style-type: none">• Full Council Meeting held on Monday 25th March 2024
0404/	<u>Clerks Updates and Correspondence</u>



24	An opportunity to update the Council on any matters that were raised at previous meetings.
0504/ 24	<u>Reports from Police and North Yorkshire Councillor</u> Written report from Local Police and an opportunity for members to raise any matters. https://eastfield-tc.gov.uk/downloads.php?did=677&filename=Police%20Report%20April%202024.pdf North Yorkshire Council – Cllr T. Randerson’s report Eastfield Division Councillor Report April 2024.pdf
5mins	
5mins	
0605/ 24	<u>Financial Matters</u> Councillors to consider and agree the following Financial Matters a) Receipts and Transactions To date b) Year End Reconciliation for 23-24 c) To approve AGAR Section 1 d) To approve AGAR Section 2 e) To agree the purchase of Noticeboard f) To approve Trial Statement of Internal Audit
15mins	
0704/ 24	<u>To consider and agree the new Internal Auditor for 23-24</u> To accept for this year’s Internal Auditors
5mins	
0804/ 24	<u>To agree proposed date for Annual Assembly and its format.</u>
5mins	
0904/ 24	<u>To accept report for N.Y.C with regards PACT Activities.</u>
10mins	
1004/ 24	<u>Date of Next Meeting</u> Annual Meeting of the Town Council Monday 20 th May 2024 [This is due to the last Monday in May being a Bank Holiday]