



These minutes are a draft until agreed at the next meeting

Annual Council Meeting

Held on

Members present: Cllr. T. White, Cllr. K. Elbourne, Cllr. J. White, Cllr. B. White, Cllr. C. Smith, Cllr. H. Burn, Cllr. J. Bullock, Cllr. D. Leppington, Cllr. D. Bullock, and Cllr. .A .Hyde

Chris Parsons Town Clerk/RFO

Also, present None

Chairman to welcome and introduce meeting from 7pm

**Public Participation**

**COUNCIL BUSINESS**

No	
<b>Item 1</b>	<b><u>To elect a Chair for 25-25</u></b> It was <b>RESOLVED</b> to elect Cllr T. White as Chair for 25-26
<b>Item 2</b>	<b><u>To receive Chairs declaration of Acceptance of Office</u></b> Cllr T. White signed declaration of Acceptance of Office
<b>Item 3</b>	<b><u>To elect a Vice-Chair for 2025-26</u></b> It was <b>RESOLVED</b> to elect Cllr D. Leppington as Vice Chair for 25-26
<b>0105 /25</b>	<b><u>Apologies and Acceptance</u></b> None Given
<b>0205 /25</b>	<b><u>Declarations of Disclosable Pecuniary and Other Interests</u></b> None Declared  <a href="#">Code of Conduct</a>



<p><b>0305</b> <b>/25</b></p>	<p><b><u>Confirmation of Minutes</u></b></p> <p>It was <b>RESOLVED</b> to accept the Minutes of the meeting held on Monday 28<sup>th</sup> April 2025 as a true record</p>
<p><b>0405</b> <b>/25</b></p>	<p><b><u>Standing Orders- Top approve and adopt the new updated Standing Orders</u></b></p> <p>It was <b>RESOLVED</b> to adopt the Standing Orders 2025</p>
<p><b>0505</b> <b>/25</b></p>	<p><b><u>Financial Regulations-Annual Review</u></b></p> <p>Financial Regulations for 2025 accepted</p>
<p><b>0605</b> <b>/25</b></p>	<p><b><u>YLCA – To approve member representatives</u></b></p> <p>It was <b>RESOLVED</b> to approve Cllr. T. White and Cllr. D. Bullock as representatives</p>
<p><b>0705</b> <b>/25</b> <b>5mins</b></p>	<p><b><u>Reports from Outside Bodies</u></b></p> <p>Eastfield Police Report accepted.</p> <p>Note was made on 20mph zones and children crossing roads safely- future agenda item</p>
<p><b>0805</b> <b>/25</b> <b>15mins</b></p>	<p><b><u>Financial Matters</u></b></p> <p>It was <b>RESOLVED</b> to accept Receipts and transactions to date totalling £812.23</p> <p>It was <b>RESOLVED</b> to approve Annual Governance Statement</p> <p>It was <b>RESOLVED</b> to approve Annual Accounting Statement</p> <p>It was <b>RESOLVED</b> to approve Annual Internal Audit Report</p> <p>It was <b>RESOLVED</b> to approve Bank Reconciliation for April 2025</p>
<p><b>0905</b> <b>/25</b></p>	<p>It was <b>RESOLVED</b> to approve contracted payments for the following</p> <ul style="list-style-type: none"> <li>• Clerks Salary and contributions</li> <li>• DD Payment To I.C.O</li> <li>•</li> </ul>
<p><b>1005</b> <b>/25</b></p>	<p><b><u>Clerks Update</u></b></p> <p>‘Still awaiting communication with several NYC departments work in progress on ‘Urgent Business’ meeting to try to address this issue</p>



<p><b>1105</b> <b>/25</b></p>	<p><b><u>To confirm dates of Full Council Meeting</u></b>                  It was <b>RESOLVED</b> to change the Full Council Meeting Day to the 2<sup>nd</sup> Tuesday of the month. This decision was made due to the many changes to dates of meeting on a Monday because of Bank Holidays etc                  This will take effect from September 2025 It was also <b>RESOLVED</b> to hold an extra meeting in December to enable the Council to set its precept.</p>
<p><b>1205</b> <b>/25</b></p>	<p><b><u>Date of Next Meeting</u></b>   <b><u>Monday 30<sup>th</sup> June 2025</u></b></p>

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