



These minutes are a draft until agreed at the next meeting

Annual Council Meeting

Held on

Members present: Cllr. T. White, Cllr. K. Elbourne, Cllr. J. White, Cllr. B. White, Cllr. C. Smith, Cllr. H. Burn, Cllr. J. Bullock, Cllr. D. Leppington, Cllr. D. Bullock, and Cllr. A. Hyde

Chris Parsons Town Clerk/RFO

Also, present None

Chairman to welcome and introduce meeting from 7pm

**Public Participation**

**COUNCIL BUSINESS**

|                     |   |
|---------------------|---|
| No                  |   |
| <b>Item 1</b>       | <b><u>To elect a Chair for 25-25</u></b><br>It was <b>RESOLVED</b> to elect Cllr T. White as Chair for 25-26                    |
| <b>Item 2</b>       | <b><u>To receive Chairs declaration of Acceptance of Office</u></b><br>Cllr T. White signed declaration of Acceptance of Office |
| <b>Item 3</b>       | <b><u>To elect a Vice-Chair for 2025-26</u></b><br>It was <b>RESOLVED</b> to elect Cllr D. Leppington as Vice Chair for 25-26   |
| <b>0105<br/>/25</b> | <b><u>Apologies and Acceptance</u></b><br>None Given  |
| <b>0205<br/>/25</b> | <b><u>Declarations of Disclosable Pecuniary and Other Interests</u></b><br>None Declared<br><br><a href="#">Code of Conduct</a> |



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| <b>0305<br/>/25</b>                 | <b><u>Confirmation of Minutes</u></b><br><br>It was <b>RESOLVED</b> to accept the Minutes of the meeting held on Monday 28 <sup>th</sup> April 2025 as a true record  |
| <b>0405<br/>/25</b>                 | <b><u>Standing Orders- Top approve and adopt the new updated Standing Orders</u></b><br><br>It was <b>RESOLVED</b> to adopt the Standing Orders 2025  |
| <b>0505<br/>/25</b>                 | <b><u>Financial Regulations-Annual Review</u></b><br><br>Financial Regulations for 2025 accepted  |
| <b>0605<br/>/25</b>                 | <b><u>YLCA – To approve member representatives</u></b><br>It was <b>RESOLVED</b> to approve Cllr. T. White and Cllr. D. Bullock as representatives  |
| <b>0705<br/>/25<br/>5mins</b>       | <b><u>Reports from Outside Bodies</u></b><br>Eastfield Police Report accepted.<br><br>Note was made on 20mph zones and children crossing roads safely- future agenda item   |
| <b>0805<br/>/25<br/><br/>15mins</b> | <b><u>Financial Matters</u></b><br><br>It was <b>RESOLVED</b> to accept Receipts and transactions to date totalling £812.23<br><br>It was <b>RESOLVED</b> to approve Annual Governance Statement<br><br>It was <b>RESOLVED</b> to approve Annual Accounting Statement<br><br>It was <b>RESOLVED</b> to approve Annual Internal Audit Report<br><br>It was <b>RESOLVED</b> to approve Bank Reconciliation for April 2025 |
| <b>0905<br/>/25</b>                 | It was <b>RESOLVED</b> to approve contracted payments for the following <ul style="list-style-type: none"> <li>• Clerks Salary and contributions</li> <li>• DD Payment To I.C.O</li> <li>•</li> </ul>   |
| <b>1005<br/>/25</b>                 | <b><u>Clerks Update</u></b><br>`Still awaiting communication with several NYC departments work in progress on 'Urgent Business' meeting to try to address this issue  |



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| <p><b>1105</b><br/><b>/25</b></p> | <p><b><u>To confirm dates of Full Council Meeting</u></b><br/>                 It was <b>RESOLVED</b> to change the Full Council Meeting Day to the 2<sup>nd</sup> Tuesday of the month. This decision was made due to the many changes to dates of meeting on a Monday because of Bank Holidays etc<br/>                 This will take effect from September 2025 It was also <b>RESOLVED</b> to hold an extra meeting in December to enable the Council to set its precept.</p> |
| <p><b>1205</b><br/><b>/25</b></p> | <p><b><u>Date of Next Meeting</u></b><br/><br/> <b><u>Monday 30<sup>th</sup> June 2025</u></b></p>   |