



Grit Bin Policy and Procedure

Eastfield Town Council (the Council) shall provide grit bins for self-help by members of the public.

The Use of Grit

Grit is another name for 'rock salt' and it helps to keep roads safe by preventing them becoming icy by lowering the temperature at which water freezes. It relies on pedestrian movement on pavements, or the action of vehicle tyres, to spread it over the road but it can get too cold for the salt to work as, below -5 degrees Celsius, the effectiveness of grit is reduced, and pavements/roads may still freeze. Rain or snow can wash the salt away leaving the area prone to re-icing, so salting ideally needs to take place after rain but before the water freezes.

Spreading the Grit

Safety is the most important factor:

- Only spread the grit when there are no vehicles or pedestrians about and wear bright clothing to ensure that you can be seen easily.
- Don't assume that the road or footway is safe just because you have spread the grit.
- Look after the environment – use the minimum grit necessary. A shovel full of grit will be sufficient for 20-30 square meters. For maximum effect the grit should be spread in tyre tracks or on the main footway used.

Grit Provision for Existing Bins

Grit will be ordered by the Council as required to meet the supply needs of the Town.

All grit bins shall be replenished at the start of the winter period. Residents should then inform the Council of any subsequent requirements to replenish individual grit bins as necessary.

Requests for Additional Grit Bins

The Council will provide a new grit bin when a number of criteria are met using a point system.

1. Key factors that are considered include:

- Height of the Land (Altitude)
- Highway Gradient
- Highway Safety
- Distance to the Next Grit Box
- Other Factors. E.g. Elderly persons' accommodation; known water problems; junction problems; and unadopted status



2. Grit bins shall only be located where at least one of the criteria in List A are met and all the remaining criteria in List B.

List A

- The gradient is greater than 1 in 10.
- A junction with a known history of accidents.
- Significant number of residents with disabling conditions.

List B

- Not on a route already gritted by the North Yorkshire Council.
 - Must be for use on the public highway (road and footway).
 - The location of the grit bin shall not obstruct the passage of pedestrians, a minimum of 1.5m clearance on the footway is required.
 - The location shall not obstruct sight lines.
 - The location is not within 200m of another grit bin location.
 - The location is within an urban area.
3. The location is either within the boundary of the public road or can be sited on private land with the landowner's permission in a way to give safe uninterrupted access by residents. The Council will not provide grit bins in private areas or car parks for internal use by any other Council or any other public or private property such as schools, parks, hospitals, care homes, etc unless a service level agreement is in place.
 4. Grit bins will only be located where they can be filled from a van.
 5. Grit bins remain the property of the Council and will remain in place throughout the year.
 6. The grit in the bin is purely for use on the public highway. If the grit is used on private land/footpaths/driveways consideration will be given to remove the bin.
 7. The locations of grit bins will be recorded and made available on the Council's website.
 8. Only written requests on the Council's Grit Bin Application Form will be considered. These are available on the website or from the Council's Office at The Legacy Centre, Ashmead Square, Eastfield YO11 3XJ.
 9. An application will not be considered unless the agreement is signed by at least half of households within 100 metres of the proposed bin.
 10. Before any installation is approved agreement will need to be given by North Yorkshire Council, as the Highway Authority, for the siting of the bin.



APPLICATION FOR PROVISION OF GRIT BIN

Proposed Location

Street Name	
Description of Exact Location	

Criteria

		Yes	No
The gradient is greater than 1 in 10	At least one of these criteria must be met		
A junction with a known history of accidents			
Acceptable number of disabled or elderly residents			
Not on a route already gritted by the County Council	All of these criteria must be met		
Must be for use on the public highway (road and footway)			
The location shall not obstruct the passage of pedestrians, a minimum of 1.5-meter clearance on the footway is required			
The location shall not obstruct sight lines			
The location is not within 200 meters of another grit bin			
The location is within an urban area			
The locations is either within the boundary of the public road or can be sited on private land with the landowner's permission in a way to give safe, uninterrupted access by residents and Eastfield Town Council operatives			

Neighbour Notification

The following neighbours have been consulted and have indicated their opinion of a grit bin being placed at this location (additional names can be included on a plain sheet of paper).



All Neighbours entering details below must have read the Privacy Notice attached and consent to the Council processing their data for the purpose of this application.

Date	Name	Full Address	Agreement: YES or NO	Signed

Applicant Details

This application is submitted by:	
Name	
Address	
Email	
Telephone Number	

I have read the attached Privacy Notice and consent to the Council processing my personal information in accordance with the Privacy Notice.

Signed	
Date	



PRIVACY NOTICE

This Privacy Notice is provided by Eastfield Town Council, which is the Data Controller for your data.

The information provided on this form will be used to process the application, make a decision on the application and implement that decision. Your personal information will not be shared with any third party.

The Council's Right to Process Information

The Council has the right to process the information under GDPR Article 6 (1) (a) and (e) (Data Protection Act) on the basis that the Processing is with consent of the data subject

Information Security

Eastfield Town Council cares to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction, or unauthorised disclosure. This is done through appropriate technical measures and relevant policies. We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted.

Access to Information

You have the right to request access to the information we have on you. You can do this by contacting the Town Clerk.

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate.

Information Deletion

If you wish Eastfield Town Council to delete the information about you, please contact the Council.

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may object.



Rights Related to Automated Decision Making and Profiling

Eastfield Town Council does not use automated decision making or profiling of personal data.

In Summary

In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We constantly review our Privacy Policies to keep it up to date in protecting your data.

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to the Council and the Information Commissioners Office at: casework@ico.org.uk Tel: 0303 123 1113



Official Use

Check Criteria	Y/N		Y/N
The street gradient is greater than 1-in-10.		The location shall not obstruct the passage of pedestrians, a minimum of 1.5m clearance on the footway is required.	
It is a junction with a known history of accidents.		The location shall not obstruct sight lines.	
It has an acceptable number of disabled or elderly residents.		The location is not within 200m of another grit bin location.	
It is not on a route already gritted by the County Council		The location is within an urban area.	
It must be for use on the public highway (road and/or footway).		The location is either within the boundary of the public road or can be sited on private land with the landowner's permission in a way to give safe uninterrupted access by residents.	
Form signed.		Neighbour agreement.	

Approval: YES / NO

Reason for Refusal (if applicable):

Signed:

On Behalf of Eastfield Town Council